

# How to Start a Chapter

## 1. Read Our Website

Visit our website to learn about the process. Contact MBB Chapter Coordinator Zarra Elias.

## 2. Identify Key Persons

Look for possible Chapter officers and at least one person who is willing to serve as an adviser.

## 3. Keep MBB National Office Updated

It is critical to keep the MBB national office updated so that we can help you with the process.

## 4. Submit University Chapter Application

Once we receive this online application, your chapter is an official “developing” chapter. It will also be listed on our website.

## 5. Begin to Raise Support on Campus

Use the brochures, PowerPoints and other materials available online in our Promote MBB section.

## 6. Hold Your First Chapter Meeting

Hold the first Chapter meeting, elect officers and designate a faculty advisor.

## 7. Submit Constitution & Pay Chapter Dues

After submitting an acceptable Constitution and paying chapter dues, your Chapter will receive a formal admission letter from the MBB President.

## 8. Submit Chapter Information Form

Once we receive this online form, your Chapter will have a full-page profile on our website.

## 9. Declare a Project

Submit the University Chapter Statement of Interest to let us know what MBB Project your Chapter would like to be involved in.

## 10. Attend the Annual MBB Congress

The Congress is a great way to learn more about MBB Projects and other University Chapters.

# Links

## Start a Chapter

[www.mediatorsbeyondborders.org/contribute/start\\_chapter](http://www.mediatorsbeyondborders.org/contribute/start_chapter)

## Current & Developing University Chapters

[www.mediatorsbeyondborders.org/who/university\\_chapters](http://www.mediatorsbeyondborders.org/who/university_chapters)

## University Chapter Application

[www.mediatorsbeyondborders.org/contribute/university\\_chapter\\_application](http://www.mediatorsbeyondborders.org/contribute/university_chapter_application)

## Pay Chapter Dues

[www.mediatorsbeyondborders.org/contribute/start\\_chapter](http://www.mediatorsbeyondborders.org/contribute/start_chapter)

## University Chapter Information Form

[www.mediatorsbeyondborders.org/contribute/university\\_chapter\\_information\\_form](http://www.mediatorsbeyondborders.org/contribute/university_chapter_information_form)

## Declare a Project

[www.mediatorsbeyondborders.org/contribute/declare\\_project](http://www.mediatorsbeyondborders.org/contribute/declare_project)

## Promote MBB

[www.mediatorsbeyondborders.org/contribute/promote\\_MBB](http://www.mediatorsbeyondborders.org/contribute/promote_MBB)

## MBB Projects

[www.mediatorsbeyondborders.org/what](http://www.mediatorsbeyondborders.org/what)

# Contact Us

## National Office

347 5th Ave, Suite 703, New York, NY 10016, USA  
Phone: 646-490-2758 | Fax: 646-417-6378

[www.mediatorsbeyondborders.org](http://www.mediatorsbeyondborders.org)  
[info@mediatorsbeyondborders.org](mailto:info@mediatorsbeyondborders.org)

## University Chapter Contact Information

Zarra Elias | [zelias.mbb@gmail.com](mailto:zelias.mbb@gmail.com)  
Gillian Saxby | [gsaxby@mediatorsbeyondborders.org](mailto:gsaxby@mediatorsbeyondborders.org)



# University Chapters

About Us • Mission • Membership • UCLC Committee  
Benefits • Chartered Chapters • How to Start a Chapter



Partnering for  
Peace & Reconciliation

## About Us

Founded in 2006, Mediators Beyond Borders (MBB) is a 501(c)(3) organization committed to reducing conflict and violence in our world.

MBB partners with various entities worldwide to develop skills for group facilitation, public dialogue, strategic planning, collaborative negotiation, peer mediation, restorative justice and public policy consensus building.

### Mission

MBB brings together mediators and allied professionals to volunteer worldwide to collaborate on building conflict resolution capacity in underserved areas to make local peace-building more effective and sustainable. MBB advocates to advance the use of mediation to resolve public policy disputes and other conflicts.

## Membership

MBB welcomes anyone with a passion for peace to join its community. MBB members help sustain the organization by funding the areas of greatest need which include general operations, administrative support to ongoing projects, capacity-building, and, at times, emergency funding for project participants or MBB members in the field.

Members also have opportunities throughout the year to support specific projects.

### Membership Rate

University Chapters based in the United States contribute \$365 annually. International Chapters contribute \$182.50 annually. Membership covers 25 student members and two faculty members.

Additional members are charged individually as Student Members at \$18.25 annually.

## University Chapters

MBB charters graduate University Chapters that support and participate in MBB activities and projects. In addition to support and research, Chapter members conduct community outreach, building conflict resolution and peacebuilding awareness. They are essential to building the next generation of mediators.

Students at any graduate level are eligible for membership, while faculty advisors and MBB Mediator Members assist with educational and mentoring activities. University Chapters must meet the sponsoring university's requirements for student organizations.

### University Chapter Leadership Committee

University Chapter Leadership Committee (UCLC) was formed to bring together student leaders from chartered MBB University Chapters.

Board Member and University Chapter Coordinator Zarra Elias works with the UCLC officers and provides assistance, advice and suggestions to current and prospective university chapters.

The UCLC officers organize monthly conference calls where all MBB University Chapter leaders share ideas regarding chapter administration, discuss ongoing chapter issues and generate proposals to improve chapter functions and activities.



## Benefits

University Chapter Members enjoy almost the same benefits as MBB's Mediator Members:

- Membership in a community of peace builders working to reduce conflict and violence
- Eligibility to be a Core Team Member (travel as part of assessment and implementation teams)
- Eligibility to participate on projects of affiliated organizations
- Access to the Members Forum
- Inclusion on MBB's electronic mailing list including newsletters, project updates and volunteer announcements
- Ability to volunteer for committees
- Opportunity to publish articles in PR Report

## Chartered University Chapters

California State University, Dominguez Hills, CA, USA

Cardozo, Yeshiva University, New York City, NY, USA

National Law Institute University, Bhopal, India

Nova Southeastern University, Davie, FL, USA

Ohio State University, Columbus, OH, USA

Regis University, Denver, CO, USA

Southern Methodist University  
University Park, TX, USA

St. Johns University, New York City, NY, USA

Tulane University Law School, New Orleans, LA, USA

University of Florida, Gainesville, FL, USA

University of Ljubljana, Slovenia

University of Manitoba, Winnipeg, Canada

University of Maryland, Baltimore, MD, USA

University of Pittsburgh, Pittsburgh, PA, USA

Woodbury Institute of Champlain College  
Burlington, VT, USA